

# Vacation Rental Cleaning Checklist to Help Prevent the Spread of COVID-19

The following general vacation rental cleaning checklist includes elements in line with recommendations from the Centers for Disease Control and Prevention (CDC). Keep a copy to refer to while cleaning or provide to your cleaning professional.

Before you begin, make sure you:

- Wash hands and wear gloves:** Cleaners should wash their hands before they begin cleaning the home and wear disposable gloves during the cleaning process. After the clean, gloves should be disposed of and hands should be washed again.
- Clean, then disinfect:** *Cleaning* is when you use soap or detergent and water to remove dirt, germs, and impurities. *Disinfecting* refers to the use of chemicals like bleach or alcohol to kill germs. Doing both is the best way to reduce the spread of infection.
- Survey the home:** Check if anything is damaged, broken, or needs to be updated. Appliances should also be checked for use and functionality.
- Use an EPA-approved disinfectant:** To kill viruses, bacteria and germs on all-high-touch surfaces in each room, use an EPA-approved disinfectant on all high-touch surfaces.

# General

- Collect linens, towels and bath mats for laundry. Check for damages/stains. Replace as needed. Clean on hot-water cycle.
- Collect all dishes and used kitchen items and start the dishwasher.
- Collect trash from all surfaces and trash cans, place in outside bins; try to separate trash and recycling.
- Wipe and disinfect all high-touch surfaces: light switches, door knobs, cabinet handles, fan pulls, remote controls, faucets, etc.

# Bedrooms

- Change sheets and pillowcases. Fully remake beds.
- Vacuum or sweep and mop floors, including under the beds.
- Dust window sills, ledges, blinds, ceiling fans, bed frame and pictures and lamps.
- Check for personal belongings left in drawers and closets.
- Clean mirrors and wipe down nightstands.
- Check alarm clocks to make sure alarms are not set.

# Kitchen

- Clean and wipe down all appliances, counters, cabinets, sinks, and backsplashes.
- Clean and wipe out the inside of the oven, microwave, and the outside of the toaster oven, and coffee maker.
- Sweep and mop the floor.
- Empty the dishwasher and organize cupboards.
- Remove all trash, empty wastebaskets and replace the liners.

# Living Room

- Vacuum or sweep and mop the floors.
- Dust window sills, ledges, ceiling fans, furniture, blinds, picture frames, and lamps.
- Vacuum furniture, including under seat cushions.
- Check the sofa bed for dirty linens.
- Wipe windows and/or sliding glass doors for visible fingerprints/dirt.

# Bathrooms

- Clean, scrub and sanitize showers, bathtubs, vanity, sinks, backsplashes and toilets.
- Clean mirrors and polish chrome.
- Wash floors and tile walls.
- Empty wastebasket, replace trash liner.
- Check toilet paper and hand soap supply.
- Put out bathroom linens: bath towels, hand towels, washcloths and shower mats.

# Other Items

- DETAILS - leave the unit presentable and organized (examples: glasses in line, couch pillows are straight, etc.)
- Check that the washer and dryer are empty; clean out the lint trap.
- Check the supply of detergent, dryer sheets and bleach.
- Check light bulbs; change if necessary.
- Wipe off the patio set and clean the barbecue grill/fire pit.

# Confirmation

- Lock every door and window.
- Take out all the trash.
- Check the thermostat for appropriate temperature.

*This checklist is based on publicly available information from the CDC. The CDC does not endorse this checklist or TurnKey cleaning guidelines. TurnKey does not make any warranties, express or implied, about the completeness, accuracy, reliability, or availability with regarding this cleaning checklist for any purpose. Any reliance you place on such information is therefore strictly at your own risk.*